



# Westbury Square Townhomes, Inc.

## Homeowner Information Sheet



Please Print

Property Address: \_\_\_\_\_ Unit \_\_\_\_\_

### 1. OWNER INFORMATION:

Is the Unit Owner residing in Unit? Yes or No

Owner: \_\_\_\_\_ Co-Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

1<sup>st</sup> Phone Number: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

Email Address: \_\_\_\_\_ (please print)

Would you Like Newsletters or changes sent to your email address or mailed to you? Circle One.

### II. TENTANT/RESIDENT (If name the owner or co-owner above is same- leave blank)

Resident#1- Name: \_\_\_\_\_ Age \_\_\_\_\_ Parking Sticker Need: \_\_\_\_\_

Resident#2- Name: \_\_\_\_\_ Age \_\_\_\_\_ Parking Sticker Need: \_\_\_\_\_

Resident#3- Name: \_\_\_\_\_ Age \_\_\_\_\_ Parking Sticker Need: \_\_\_\_\_

Resident#4- Name: \_\_\_\_\_ Age \_\_\_\_\_ Parking Sticker Need: \_\_\_\_\_

Tenant Received a copy of the Rules and Regulations  Gave a copy of the lease to Management

I give permission to my tenant to call in Work orders on my behalf.

### IV. PET INFORMATION – INCLUDE: NAME OF PET, TAG NUMBERS, BREED, WEIGHT

Pet Info 1: \_\_\_\_\_

Pet Info 2: \_\_\_\_\_

### III. EMERGENCY CONTACT – REQUIRED

Name: \_\_\_\_\_

1st Phone Number: \_\_\_\_\_ 2nd: \_\_\_\_\_

Signature of Owner Only: \_\_\_\_\_ Date: \_\_\_\_\_

#### Return to:

1.) Mail or Deliver to: Westbury Square Townhomes - 11540 Chimney Rock #100 - Houston, TX 77035

2.) Fax: Call our office for number 3.) Email: [westbury@unlp.net](mailto:westbury@unlp.net)

**ANY HOMEOWNER LEASING A UNIT IS REQUIRED TO SUBMIT A COPY OF THE LEASING AGREEMENT WITH OUR OFFICE FOR THE RECORDS OF THE ASSOCIATION PRIOR TO RENTAL OF UNIT.**